

**MINUTES OF REGULAR MEETING  
OAK LAWN PARK DISTRICT  
BOARD OF COMMISSIONERS  
HELD ON OCTOBER 17, 2022**

The Board of Commissioners of the Oak Lawn Park District was convened in a Regular Meeting on October 17, 2022 at 7:00 p.m. with President Coughlin presiding.

**ROLL CALL:**

Present: Boland, Buschbach, Donahue, Johnson and Coughlin  
A quorum was present.

**PUBLIC HEARING CONCERNING THE INTENT OF THE BOARD OF PARK COMMISSIONERS OF THE OAK LAWN PARK DISTRICT, COOK COUNTY, ILLINOIS, TO SELL \$2,300,000 GENERAL OBLIGATION LIMITED TAX PARK BONDS:**

President Coughlin opened the Public Hearing and asked if anyone had any questions or would like to speak. Upon hearing no comments, Johnson motioned to close the Public Hearing, Boland seconded.

Voting: Aye: All  
Nay: None

**APPROVAL OF MINUTES:**

**Finance Meeting of September 12, 2022**

Johnson moved, Boland seconded to approve.

Voting: Aye: All  
Nay: None

**Regular Meeting of September 12, 2022**

Buschbach moved, Donahue seconded to approve.

Voting: Aye: All  
Nay: None

**Special Meeting of September 26, 2022**

Donahue moved, Johnson seconded to approve.

Voting: Aye: All  
Abstain: Buschbach  
Nay: None

**CITIZENS TO BE HEARD/CORRESPONDENCE:**

**Volunteer of the Month – Trevor Wolfe**

Trevor Wolfe has been volunteering in the Oak Lawn Park District Special Recreation Department for two years. He assists with both our teen club and summer day camp. Trevor continues to form relationships with both our staffs and participants. He is kind and easy going when dealing with all he works with.

We cannot wait to see what Trevor's future holds. We sure hope he continues to give his time to our department and district.

**NEW BUSINESS:** None

**FINANCE REPORT:**

Boland moved, Buschbach seconded to approve the payables of \$867,847.87 for the period of September 1, 2022 to September 30, 2022.

Voting: Aye: All  
Nay: None

**UNFINISHED BUSINESS:** None

**CONSENT AGENDA: None**

**Resolution Authorizing the Purchase of Pick-Up Trucks**

Board approval of the Audit is considered best practice amongst park districts.

Johnson moved, Buschbach seconded to approve the audit.

Voting: Aye: All  
Nay: None

**Surplus Property**

Staff are seeking to dispose of floor coverings that were purchased for the Pavilion from Romeoville Park District in 2017. Staff have only used the coverings once or twice in the past and they take up a lot space in storage.

Johnson moved, Donahue seconded to approve the surplus property.

Voting: Aye: All  
Nay: None

**LEGAL: None**

**APPROVAL OF BIDS OVER \$30,000: None**

**MATTERS OF THE DIRECTOR:**

Hartwig discussed the upcoming Howl-O-Ween event scheduled for Saturday starting at 11:00am at Wolfe Wildlife. Hartwig said all are welcome to attend and that he is looking forward to the nice weather for the event.

Hartwig stated that he is working on scheduling a meeting with staff from School District 123 and park district staff. Hartwig said the purpose of the meeting is to discuss potential partnerships and ways that the district can help with programs and other areas within the schools. Hartwig said he will also be scheduling a meeting with School District 122.

Hartwig made mention of the progress going on at Central Pool and stated that things are progressing along with the renovations.

Hartwig stated that the Oak View playground is almost completed and a ribbon cutting will be scheduled for the Spring time. Hartwig shared a thank you note from the preschool class thanking the Board for the new park renovation at Oak View.

Hartwig discussed the upcoming CAPRA visit and stated the tentative dates for the visit are May 15<sup>th</sup> – 19<sup>th</sup> or June 26<sup>th</sup> – 30<sup>th</sup>. More information will be shared once the dates are determined for the visit.

Hartwig reminded the Board that the annual IAPD/IPRA Conference is scheduled for January 2023. Hartwig stated that if any Board members would like to attend to let him know.

**PRESIDENT'S REPORT:**

Coughlin wished staff the best of luck with the Howl-O-Ween event on Saturday. Coughlin said it has been great to see the facilities getting into the Halloween spirit with the decorations around their facilities.

Coughlin said she is happy to hear about the upcoming meeting with the school district. Coughlin encouraged staff to discuss the intramural programs and to ask teachers/principles to include the information in their newsletters to parents.

**MATTERS OF THE COMMISSIONERS:**

Buschbach discussed the district's numbers across the board and stated that everything is going smoothly and looking well.

Buschbach thanked staff for all their hard work and wish them the best of luck with the Howl-O-Ween event.

Donahue discussed how great it was to attend the NRPA Conference again this year. Donahue stated that it was exciting to see how things are going across the country for parks and recreation.

Donahue thanked the Maintenance Department for their continued efforts with the current construction projects going on.

Johnson stated that he participated in the Parks Foundation Golf Outing at Stony Creek. Johnson said the weather was great and the event was even better.

Johnson said he attended the last concert in the park and discussed how much the patrons enjoyed the events this past summer.

Boland discussed the Community Pavilion's input meeting scheduled for October 27<sup>th</sup> regarding the fitness center improvements. Boland stated that she is unable to attend but is interested in hearing about the feedback.


Boland thanked staff for all their preparations for the Howl-O-Ween event and wished everyone the best of luck.

**ADJOURNMENT:**

Buschbach moved, Johnson seconded to adjourn at 7:27p.m.

Voting: Aye: All  
Nay: None

Respectfully submitted,

  
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Mary Pat Coughlin, President

  
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Tracey Gallik, Recording Secretary